

**Prof. M. ARUNA**

M.Sc., Ph.D

**Controller of Examinations****Lr. No. 1451/TU/EB/UG/EXM/2022****Date: 16-11-2022****NOTIFICATION**

(For Backlogs of 2018 batch onwards)

It is hereby notified that all the eligible backlog candidates of B.A./B/Com/ /B.Sc./BBA course(s) of II, IV & VI Semester (Backlogs) Examinations to be conducted in December – 2022. The following is the schedule for the payment of examination fee and submission of examination application forms at their respective colleges.

**For Students:**

Without fine: 03-12-2022

With a fine of Rs. 100/- 05-12-2022

With a fine of Rs. 200/- 06-12-2022

**The Examination fee particulars for II, IV & VI Semester (Backlogs) are as follows:**

Sl. No	Course	Examination fee
1	<b>B.A. (all streams)</b>	
	a. Up to 2 Papers	550/- +50/- for Memo
	b. 3 or More Papers	950/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
2	<b>B.Com. (all streams)</b>	
	a. Up to 2 Papers	600/- +50/- for Memo
	b. 3 or More Papers	1050/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo
3	<b>B.Sc./BBA (all streams)</b>	
	a. Up to 2 Papers	700/- +50/- for Memo
	b. 3 or More Papers	1200/- +50/- for Memo
	c. Improvement for Each Paper	300/- +50/- for Memo

**IF THE COURSE IS NOT OFFERED IN A PARTICULAR MEDIUM, QUESTION PAPER WILL NOT BE PROVIDED IN THAT LANGUAGE.**

**NOTE**

1. The exact date of commencement of the Examinations and detailed time table will be notified later.
2. The Examination application forms of UG II, IV & VI Semester eligible backlog students (whose data is available online) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned (user Manual is enclosed).
3. **The Examination fee once paid by the candidate/college will not be refunded or adjusted.**
4. **The Principals of the Under-Graduate colleges are requested to:**
  - a) Inform their students that the examination fee & application forms will not be accepted after the date prescribed.
  - b) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum of marks qualifying examination duly attested by the Principal concerned to verify the eligibility.

- c) Note that the HT. No. allotted to a candidate at the time of admissions shall not be changed or allotted to another candidate. Even if the first candidate has cancelled his/her admission.
- d) Allot new Hall Ticket number (which is not allotted to any candidate) to the candidates transferred from the other Universities and Autonomous colleges of concerned batch and to enclose the TU Admission/Permission orders on transfer, memorandum of marks, migration certificate of the parent University and also furnish relevant information in enclosed proforma without fail.
- e) **Not to collect the exam fee from Blind, Physically challenged Deaf & Dumb students. A Xerox copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the application forms. Blind, physically challenged, Deaf & Dumb students application forms should be submitted separately along with separate Nominal Roll.**

**5. IMPORTANT NOTE:**

- a) **As a part of the CORE BANKING SYSTEM, all the students are hereby instructed to deposit examination fee into their respective college principal's account only (students are advised not to obtain the DD in favour of the Registrar/Controller of Examinations, Telangana University, Dichpally, Nizamabad.**
- b) The college principal is requested to deposit (credit) the consolidated examination fee amount along with Bank Processing charges into the **Registrar, Examinations Account (Account No. 31079102875)** SBI, Telangana University Branch or in any branch of State Bank of India and obtain a receipt from the bank and submit the same to the Examination Branch, Telangana University along with application forms.
- c) Collect the Examination fee as per the given schedule from the candidates at the college and remit consolidated amount of B.A./B.Com./B.Sc./BBA to the Registrar, Examinations Account on the dates given below and obtain the receipts from the bank.

**For Colleges consolidated receipt:**

Without fine:	05-12-2022
With a fine of Rs. 100/-	06-12-2022
With a fine of Rs. 200/-	07-12-2022

**Submission of EAF hard copies: 08-12-2022**

**Nominal Rolls:**

- a) **Subject wise data and elective paper data** of registered candidates in the prescribed proforma, which must match with that of the applications submitted.
- b) **No Dues Certificate** from the Director, Directorate of Academic Audit Cell, TU.
- c) **Fee Abstract** to be submitted to the Examination Branch, TU.
- d) Application forms with all the above requirements should reach the Examination Branch, TU on or before **08-12-2022**. A penal fee @ Rs.500/- per faculty will be collected per day from the college on applications received after **08-12-2022**.
- e) Principals of the UG colleges are requested to submit the application forms at the earliest possible date without waiting for the cut-off date.



**CONTROLLER OF EXAMINATIONS**

**Copy to:**

- 1) The P.S to Vice-Chancellor, TU
- 2) The P.A. to Registrar, TU
- 3) The Director, Directorate of Academic Audit, TU
- 4) The Dean, Faculty of Arts/Business Management/Commerce/Science/Social Sciences, TU.
- 5) The Public Relations Officer, TU
- 6) The Addl. COE – UG Confidential, TU
- 7) The Addl. COE – EDP Section, TU
- 8) The Superintendent (Exams), TU
- 9) The Principal of UG Affiliated Colleges under TU jurisdiction.
- 10) All the Sections of Examinations Branch, TU